

**South Western Railway**

Office of the  
CAO/CN/BNC  
Personnel Branch.  
Date 15.07.2021.

No.P (CN) 721/Covid vaccination/2021.

**ALL THE CONCERNED/CN/SWR**

Sub:-Covid Vaccination of all Railway Beneficiaries (Employees and Family Members)

Ref:- 1. Addl.Member (HR)/RB letter dated 29.06.21.  
2. CMS/SBC letter No. B/Md/Covid Vaccination/2021 dated 14.07.2021.

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With reference to that above subject, vide letters under reference, Additional Member (HR) & CMS/SBC has stated that all Railway Employees including coolies, contractors and other beneficiaries (Including eligible family members of Employees) are to be vaccinated before 31.07.2021.

All Officers are requested to kindly enumerate any Railway Employees working under them are due for vaccination and in addition also to enlist the number of eligible family members of the employees who have been vaccinated and who are due for vaccination.

The above data is to be provided to this office in the enclosed format by 11:00hrs of 16.07.2021 to enable Medical Department to conduct special vaccination drives to vaccinate those who are due within the timeframe stipulated by Railway Board.

**Signed by Christine  
Borghain  
Date: 15-07-2021 16:21:11  
Reason: Approved  
(Christine Borghain)  
Dy. CPO/CN/BNC**

Vaccination Position in CN/SWR as on \_\_\_\_\_

Office: \_\_\_\_\_

SL.No	EMPNO	EMPNAME	DESIGCODE	Office	Ph No	Blood group	Whether Vaccination Taken, Yes/No	Ist Dose date	IInd Dose date	Total family members above 18 years	Total No. Vaccinated in family members
1											
2											
3											
4											
5											
6											
7											
8											
9											
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11											
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Signature of Controlling Officer